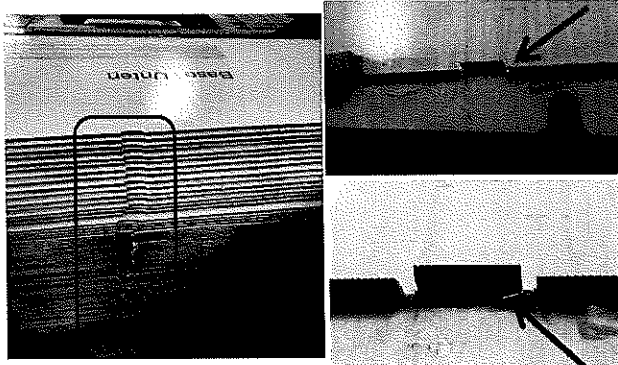# KANEPACKAGE PHILIPPINE INC.

No. 5 Ring Road LISP II, Brgy. La Mesa, Calamba City, Laguna
Telephone No. (049) 545-7166 to 69
Fax No. (049) 545-6302

INVESTIGATION REPORT FORM (IRF)

■ Inhouse Detection ☐ Customer Claim

Control No.: IRF-23-08-0072   Date Issued: 25-Aug-23

Customer	EPPI	Attention To	NOEMI CEPEDA
Item Code	6165926-00	Department	KPLIMA- PRODUCTION
Item Description	Louvre 2 Mjx Europe;D	Date of Detection	230824 NS
Job Order Number	43114	Section Detected	DIECUT QA IN-PROCESS

ILLUSTRATION OF THE PROBLEM

☐ Major   ■ Minor

Lot Quantity (pcs.)	Reject Quantity (pcs.)	Reject Percentage
1,085	260	23.96%

Nature of Defect:

DAMAGED

ITEM SHOULD BE IN GOOD CONDITION; NO OCCURRENCE OF DAMAGED

Actual:

DAMAGED WAS ENCOUNTERED ON THE ITEM
(PLEASE SEE ATTACHED PICTURE)

NO. OF OCCURRENCE	DISPOSITION	AREA OF OCCURRENCE / ORIGIN		CONTENT
■ First	☐ Hold	☐ Slotter	■ Gluing	☐ Material
☐ Recurrence	☐ Special Acceptance	☐ EQOS	☐ Vertical	☐ Dimension
No.:	☐ For Rework	☐ Diecut	☐ Others:	☐ Appearance
Date:	■ Reject / Disposal	☐ Detaching		■ Process / Method

Issued by	Checked by	Approved by	Received by (Receiving Section)
C. Arevalo QA-IE Staff	G. Magsino QA Supervisor	QA Asst. Manager	N. Cepeda Head/ Supervisor

I. INVESTIGATION / ANALYSIS

	DIRECT CAUSE: (Analyze the reason of occurrence, why it happened?)	INDIRECT CAUSE: (Analyze the reason of occurrence, why it leaked?)
System / Training	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:
Design / Toolings	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:
Process / Material	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:

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INVESTIGATION REPORT FORM (IRF)

FINAL CONCLUSION

OCCURRENCE ROOTCAUSE	OUTFLOW ROOTCAUSE

IMMEDIATE ACTION: (Action to be done to contain/ temporary correct the problem found)	CORRECTIVE ACTION: (Actions to be done to ensure that the problem will not happen again)	

A. Sorting Result

						Actions to be done to eliminate recurrence	Who / When
	Location	Total Stock	NG	Total Good	System		
RM							
WIP							
FG							

B. Orientation

				Design / Tools		
Date		Time				
Title						
Attendees						

C. Reworking

		Process		
Rework Quantity				
Total Good				
Rework Percentage (Good)				

II. QA ROOTCAUSE VERIFICATION (To be filled out by QA In-charge)

Date Conducted:_____   PIC:_____

Identified Rootcause	Recommendation

III. CORRECTIVE ACTION VERIFICATION (To be filled out by QA In-charge)

	Checked by	Date	Implemented?		Remarks
1st Verification of Action			[ ] Yes	[ ] No	
2nd Verification of Action			[ ] Yes	[ ] No	
3rd Verification of Action			[ ] Yes	[ ] No	
Effectiveness of Action			[ ] Yes	[ ] No	

Note: If no same defects / problems occurs for 5 consecutive deliveries, corrective action is considered effective / closed. If the same problem occurs within 5 consecutive deliveries or 3rd verification of action still not yet implemented, Investigation Report shall be re-issued to the affected department to provide new improvement action.

IV. CLOSURE

Status:	Remarks:	Approved by:		Process Owner Acknowledgment: (Receiving Section)	
[ ] Closed [ ] Still Open [ ] Re-Issue IRF	Initial requirement of EPPI= 168 pcs. No available RM Stocks of SF Next Plan: Possible December 2023	QA Supervisor Date:	QA Asst. Manager Date:	Line Leader Date:	Department Head Date:

LQA-006-F01 REV.00